

**IN THE CIRCUIT COURT OF GREENE COUNTY, MISSOURI
31ST JUDICIAL CIRCUIT**

**ADMINISTRATIVE ORDER REGARDING SERVICE OF DOCUMENTS IN
FAMILY COURT CASES**

As a result of the 31st Judicial Circuit implementing the Missouri E-Filing System, the attorney for the initial filing party shall be responsible for effecting service of process, including summons, a copy of the pleading and any other paper requiring service, pursuant to Missouri Supreme Court Rules.

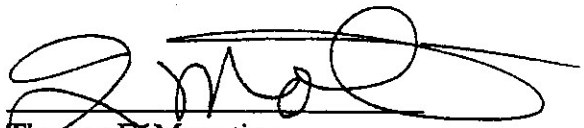
The Family Court Judge and the Family Court Commissioners have jointly entered an Interim Domestic Relations Order, a Compulsory Disclosure Order, and a Notice of Required Classes, with said Orders and Notice to be served with summons or other process.

Therefore, the 31st Judicial Circuit hereby ORDERS that the initial filing attorney of an action for dissolution of marriage, legal separation, modification, or paternity, not directly related to a IV-D case, shall include a copy of this Court's Interim Domestic Relations Order, Compulsory Disclosure Order, and Notice of Required Classes, with summons, pleading or other process requiring service.

It is further ORDERED that the Circuit Court Clerk of the 31st Judicial Circuit make available this Court's Interim Domestic Relations Order, Compulsory Disclosure Order, and Notice of Required Classes to filing attorneys via the Missouri E-Filing System by hyperlink.

So Ordered:

Date: 1-10-13


Thomas E. Mountjoy
Presiding Judge